THE CITY OF ASHEVILLE

STAFF REPORT

Council Meeting Date: November 10, 2020

Subject: Resolution to amend the service agreement with Swiftly, Inc.

Staff Resource(s): Ken Putnam, PE, Transportation Department Director
Jessica Morriss, AICP, MPA, Assistant Transportation Department Director
Eunice Lovi, Transit Planning Manager

Action Requested: Adoption of a resolution authorizing the City Manager to ratify and amend the agreement with Swiftly, Inc., for Transit Real-Time Passenger Information services to exercise the option to renew for years three (3) and four (4) of the contract, through December 16, 2022, and increase the contract amount by $110,743 for a total amount of $179,922.10 to cover expenses for those years.

Background:

- On September 17, 2018, the City entered into a Service Contract with Swiftly, Inc. to provide Transitime Real-Time Passenger Information services for the Asheville Rides Transit system.
- The original budget for the Transitime Real-Time Passenger Information services for FY 2018 (September 1, 2018 to September 1, 2019) was $38,180 for Year 1 of the Service contract, with the option to renew for three additional years.
- The City exercised the option for year two of the contract and paid $30,999 for services rendered.
- Staff is requesting approval to increase the contract amount by $110,743 for year three and year four of the contract for a total contract amount of $179,922.10.
- The cost for years three and four are expected to be $52,902.00 and $57,841.10, respectively.
- The costs for each of these years has increased from year one and two due to increased fleet size, as well as the addition of several operational modules intended to improve on-time performance monitoring for drivers and staff, and improved scheduling software.
- The total amount of the contract with these changes exceeds the execution authority of the City Manager.
- Staff is requesting that the City Manager be authorized to execute the agreement including the original agreement of the total contract amount for the provision of Transitime Real-Time passenger services through December 16, 2022.

Council Goal(s):

- Transportation and Accessibility

Committee(s):

- None

Pro(s):

- Ensures sufficient funding is available to pay for services as required by contractual agreement.
- Assures the City is able to pay for services rendered for FY 2021 and for FY 2022.
- The additional modules being purchased will greatly enhance the data collection and monitoring of key transit operational performance measures and will allow City and ART staff to make better data-based decisions to improve route performance.

Con(s):

- Increased cost of annual contract services.

Fiscal Impact:

- Funding for year three of the contract is already included in the adopted FY 2021 Transit Services Fund budget. Funding for year four will be included in the recommended FY 2022 Transit budget.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to ratify and amend the agreement with Swiftly, Inc., for Transit Real-Time Passenger Information services to exercise the option to renew for years three and four of the contract through December 16, 2022 and increase the contract amount by $110,743 for a total amount of $179,922.10 to cover expenses for those years.

Attachment(s)

- Resolution

RESOLUTION NO. 20 -_____

RESOLUTION RATIFYING TRANSITIME REAL-TIME SERVICES PASSENGER INFORMATION SERVICES AGREEMENT WITH SWIFTLY, INC., AND APPROVING AN AMENDMENT TO THE AGREEMENT TO INCREASE FUNDING IN THE CURRENT CONTRACT

WHEREAS, N.C.General Statute §160A-461 requires that inter-local agreements entered into by the City be ratified by the City Council; and

WHEREAS, the City entered into an agreement with Swiftly, Inc., to provide Transitime Real-time passenger information services; and

WHEREAS, the Federal Transit Administration requires the City of Asheville to enter into a contract agreement incorporating all federal requirements agreed to by the City of Asheville in the master agreement with the Federal Transit Administration; and

WHEREAS, in order to avoid lapse in service and to pay services rendered, it is necessary to execute an amendment to increase the amount of funds in the contract;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

City Council ratifies and authorizes the City Manager to amend the agreement with Swiftly, Inc., for Transit Real-Time Passenger Information services to exercise the option to renew for years three and four of the contract through December 16, 2022, and increase the contract amount by $110,743 for a total contract amount of $179,922.10.

Read, approved and adopted this 10th day of November 2020.

_____ _____

City Clerk Mayor

Approved as to form:

_____

City Attorney