HOMELESS INITIATIVE ADVISORY COMMITTEE (HIAC)

- Three year term
- Consists of not more than 16 members representing various focus areas or agencies (consumer, Buncombe County, supportive/permanent housing, mental health/substance abuse, legal, educational/university, etc.)
    - Criminal Justice System
    - Behavioral Health
    - University faculty or staff
    - School District McKinney-Vento liaison
    - State or Local Workforce Development
    - Business Assoc.
    - Foundation/philanthropy
    - Hospital System
- The Asheville-Buncombe Homeless Advisory Committee, a joint committee of Asheville City Council and the Buncombe County Commission, exists to provide oversight for the implementation of the Five Year Plan by sharing, applying, and tracking groundbreaking strategies that make a permanent and measurable difference in homelessness in Asheville and Buncombe County.

Homeless Initiative Advisory Committee - (3 year term)

Vacancy
Was James Hartye (resigned)
Was Hospital system (healthcare) sector
Term to expire 11-01-20 -Vacant

Charles Rosenblum
Term to expire 11-01-20
Community advocate
Has served two terms -NOT eligible for reappointment

Elvia Diaz
Term to expire 11-01-20
Homeless/Formerly homeless seat
Has served one term -eligible and interested for reppointment

THE CITY OF ASHEVILLE

Jerri Goldberg <jgoldberg@ashevillenc.gov>

Fwd: Homeless Initiative Advisory Committee appointments

4 messages

Maggie Burleson <mburleson@ashevillenc.gov> Mon, Nov 23, 2020 at 11:24 AM
To: Sarah Terwilliger <sterwilliger@ashevillenc.gov>, Jerri Goldberg <jgoldberg@ashevillenc.gov>

Just FYI,
Maggie

---------- Forwarded message ---------
From: **Eileen McMinn** <eileenmcminn568@gmail.com>
Date: Mon, Nov 23, 2020 at 11:14 AM
Subject: Homeless Initiative Advisory Committee appointments
To: Sarah Terwilliger <sterwilliger@ashevillenc.gov>, <AshevilleNCCouncil@ashevillenc.gov>, Brian Huskey <bhuskey@ashevillenc.gov>, Emily Ball <eball@ashevillenc.gov>

To the Asheville City Council:

As the Chair of the Homeless Initiative Advisory Committee (HIAC), I would like to recommend the appointments of Sara Coplai and Jason to the Committee.

Ms. Coplai's experience as a program Officer for the Western North Carolina Bridge Foundation will benefit HIAC's work in the evaluation of project funding requests and the alignment of regional philanthropic resources with local and federal objectives of ending homelessness in our communities.

As Vice President for Operations for HCA/Mission, Mr. Desai's insights will provide an opportunity to HIAC to meaningfully address the critical intersection of health care and homelessness in Asheville.

Both of these appointments are vital to advance local compliance with the Department of Housing and Urban Development Continuum of Care funding regulations set forth in 24 CFR Part 578.

Please contact me or HIAC staff liaison Brian Huskey with any questions.

Eileen McMinn
--
Eileen McMinn
Attorney at Law
PO Box 15612
Asheville, NC 28813
828-329-9809

This message is intended only for the designated recipient(s). It may contain confidential or proprietary information and may be subject to the attorney-client privilege or other confidentiality protections. Any review, copying, printing, disclosure, distribution, or any other use by any other person or entity is strictly prohibited. If you are not a designated recipient or believe that you have received this e-mail in error, please reply to the sender and delete the copy you received.

CIRCULAR 230 DISCLOSURE; To ensure compliance with requirements imposed by the Internal Revenue Service, unless specifically indicated otherwise, any tax advice included in this communication (including any attachments) was not intended or written to be used, and cannot be used, for the purpose of avoiding tax related penalties or promoting, marketing, or recommending to another party any tax related matter addressed herein.

--
Maggie Burleson, NCCMC, MMC
City Clerk
City of Asheville

CURRENT MEMBERS	TERM EXPIRES	APPOINTED	TERMS	RESIDENT	RACE	HOMEOWNER/ RENTER	SEX	AREA	OCCUPATION
CITY COUNCIL APPTMENTS									
Charles Rosenblum charlesrosenblum@msn.com	11-01-20	01-09-18 11-13-12	2 1	City	W	H	M	South	Retired
David L. Nash dnash@haca.org	11-01-22	11-12-19 01-08-19	1 Unexp.	City	W	H	M	West	CEO Housing Authority
Elvia Diaz (Homeless or formerly homeless seat) 410-783-1846, mailvoxx@gmail.com	11-01-20	06-19-18	1	City City			F	Central	Activist
James Hartye jhartye35@gmail.com	11-01-20	03-12-19	unexp.	City	W	H	M	Central	Medical Director Ambulatory Mission Health
Dale Davidson, PhD dalerdavidson@gmail.com	11-01-21	11-13-18	1 Unexp.	City	W		M	Central	Retired Homeless Outreach
Parker Smith parker.smith@pisgahlegal.org	11-01-22	05-14-19	unexp.	City	W	R	F	North	Attorney Pisgah Legal Services
Randy Stoudt angelTrinityAvl@gmail.com	11-01-22	11/12-19 3/14/2017	1 Unexp.	City	W	R	M		
Joell Steininger (VA Admin. rep) joell.steininger@va.gov	11-01-21	07-24-18	Unexp.	City	W	H	F	East	Homeless Prog. Supervisor VA Med. Center
BUNCOMBE COUNTY APPTS									
Raechael Nygaard raechael.nygaard@buncombecounty.org	11-20-21	11-20-18	3	County	W		F		Service Foundation Exec. Director

City Council Liaison - Brian Haynes

Elizabeth Kelly elizabeth.kelly@unitedwayabc.org	05-01-22	05-21-19	3	County	W	F	United Way Manager
April Burgess-Johnson abjohnson@helpmateonline.org	11-20-21		3	County	W	F	Helpmate Exec. Director
Dan Garrett dggarrett1@gmail.com	05-21-22	05-21-19	3	County	W	M	Pharmacist
Amy Hobson	05-21-22	05-21-19	1	County			
Meredith Switzer	06-20-22	06-18-19	1	County			
Tim McElyea	05-21-22	05-21-19	1	County			
Eileen McMinn	05-01-22	05-21-19	1	County			

Chair: Eileen McMinn
Council Liaison: Brian Haynes
Staff: Brian Huskey

SENT BY BRIAN 7/2020 (check)

Homeless Initiative Advisory Committee
Roster as of July 2020

	Last Name	First Name	City/Cou	Term Bega	Term E	Sector
1	McMinn	Eileen	County	02-2019	)2-2022	Community Advocate
2	McIlyea	Tim	County	06-2019	)6-2022	Veterans
3	Nash	David	City	11-2019	-2020 (	Housing Authority
4	Switzer	Meredith	County	05-2019	)5-2022	Non-Profit Housing Provider
5	* Diaz	Elivia	City	06-2018	11-2020	Homeless/Formerly Homeless
6	Stoudt	Randy	City	11-2019	-2022 (	Homeless/Formerly Homeless
7	Steininger	Joell	City	08-2018	)8-2021	Veterans
8	Kelly	Elizabeth	County	05-2016	i-2022 (	Community Advocate
9	Teague	Jennifer	County	08-2020	)8-2023	Local Government

City Council Liaison - Brian Haynes

10	Hobson	Amy	County	06-2019	06-2023	Youth/Emergency Shelter
11	Rosenblum	Chuck	City	10-2014	1-2020 (	Community Advocate
12	Smith	Parker	City	05-2019	05-2022	Legal Aid
13	Hartye	Jim	City	03-2019	03-2022	Health Care
14	Jones	Timea	County	08-2019	08-2020	DV Services Provider

HUD required sectors not currently represented:

* Filling unexpired term

	Criminal Justice System
2	Behavioral Health
5	University faculty or staff
3	School District McKinney-Vento liaison
1	State or Local Workforce Development
7	Business Association
4	Foundation/philanthropy
6	Hospital System

City Council Liaison - Brian Haynes

HOMELESS INITIATIVE ADVISORY COMMITTEE

Name	Male	Female	Black	White	Other	North	East	South	West	Central	City	Homeowner/ Renter
CITY APPOINTMENTS ONLY (8 County appointments)												
Nash	X			X					X		X	H
Davidson	X			X						X	X	?
Stoudt	X			X							X	R
Steininger		X		X			X				X	H
Diaz		X								X	X	N/A
Smith		X		X		X					X	R

RESOURCE LIST

HOMELESS INITIATIVE ADVISORY COMMITTEE

APPLICANT FName	APPLICANT LName	Email Address	DATE SUBMITTED APPLICATION	RESIDENT	RACE	SEX	AREA	HOMEOWNER /RENTER	OCCUPATION	INTEREST IN OTHER BOARDS
Laura	Kirby	laura@haywoodstreet.org	11-24-19	City	W	F	North	H	Executive Director Haywood Street Congregation	
John	Magee	johnalexandermagee1986@gmail.com	09-08-20	City	W	M	Central	R	ACT Team Clinician	
Sara	Coplai	scoplai@wncbridge.org	10-28-20	City	W	F	Central	H	Program Officer WNC Bridge Foundation	
Jason	Desai	jason.desai@hcahealthcare.c	11-20-20	City	Other	M	Central	R	VP of Operations Mission Hospital	
Sarah	Rick	sarahrick08@gmail.com	11-22-20	City	W	F	Central	R	Mgr Clinical Risk & Accreditation-RN AdventHealth Hendersonville	

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Homeless Initiative Advisory Committee

Your name: Laura Kirby Home Phone #: 828-545-8076

Street address: 1 Lynnwood Rd. City: Asheville Zip Code: 28804

Mailing address (if different): _____

Employer: Haywood Street Congregation

Your position: Executive Director Office Phone #: 828-575-2477

Resident of City Yes County _____ Race White * Sex M___ F ✔ * Age 50 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ✔ South ____ East ____ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: I work for an agency that serves homeless and aspires to develop affordable. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

My professional experience in Asheville includes six years working as executive director of Haywood Street Congregation and five years on staff at the Western North Carolina AIDS Project (WNCAP). Through this work I have gained an appreciation for the complex nature of homelessness and the intersection of homelessness with many other problems -- particularly mental illness, substance abuse, health and healthcare access. I recognize that housing is the answer to homelessness and that a continuum of housing options is needed. I also believe we will always be "in process" / "on the way" towards ending homelessness and must ensure that our friends living on the streets have access to needed services and supports and are treated with compassion and kindness. As a public health social worker I am eager to see improved health and housing outcomes for Asheville residents who are experiencing homelessness; and I am keenly aware of the shame that goes along with homelessness and its many related problems.

I welcome the opportunity to participate with the HIAC to implement the county's strategic plan on homelessness. My skill set includes research and writing; program planning; fundraising and financial management; program evaluation. Resume being sent separately

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Laura D. Kirby

Date: 11/24/2019

E-Mail: laura@haywoodstreet.org

Fax #: 828-575-2478

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

LAURA D. KIRBY

1 Lynnwood Rd.
Asheville, NC 28804
828.545.8076
LDKirby@aol.com

EDUCATION:

University of North Carolina at Chapel Hill, School of Social Work
Master's of Social Work, Aug 1996

University of North Carolina at Chapel Hill, School of Public Health
Master's of Public Health (Maternal and Child Health), Aug 1996

University of North Carolina at Chapel Hill
Bachelor of Arts in Industrial Relations, May 1991 with Highest Honors

WORK EXPERIENCE:

Executive Director, Haywood Street Congregation, Asheville NC, Aug 2013 - Present

- Manage the overall plan of operations for faith-based nonprofit providing services to individuals experiencing homelessness or at-risk.
- Primary responsibilities include fundraising, financial management, board development and staff supervision.

Development Director, Western NC AIDS Project, Asheville NC, Nov 2007 - Jul 2013

- Designed and executed a comprehensive fundraising plan for the agency. Funding sources included donations from individuals, grants, special events and corporate sponsors.

Research Specialist, Appalachian Sustainable Agriculture Project, Asheville NC, Nov 2005 - Jun 2007

- Managed multi-year research project examining the food and farm economy of WNC
- Responsibilities included working with volunteers, coordinating research team, data analysis and report writing, making presentations.

Research Consultant, College of Social Work, Univ of TN, Knoxville TN, Aug 1999 - Nov 2001

- Developed coding system for qualitative interview data in parenting study

Senior Research Associate, Institute for Minority Health Research, Rollins School of Public Health, Emory University (Aug 1998 - June 1999)

- Analyzed transcripts from statewide public hearings on organ, tissue, blood and marrow donation among African Americans; reviewed literature and prepared written report on the topic

Grant Writer, Interfaith Hospitality Network, Augusta, GA (Nov 1997 - June 1998)
- Researched prospects and solicited funds for homeless services agency

Social Work Consultant, Lyndale, Inc., Augusta, GA (Aug - Dec 1997)
- Provided program development and grant writing assistance to nonprofit agency serving adults with developmental disabilities.

Research Assistant, Division of Maternal and Child Health, NC Department of Environment, Health & Natural Resources, Raleigh NC (Nov 1996 - June 1997)
- Developed survey instruments and collected and analyzed qualitative data for statewide evaluation of *Health Check* (formerly the Medicaid EPSDT Program)

PUBLICATIONS & PRESENTATIONS:

Kirby, L.D. (2018). Ministries of Justice: How to engage in local communities to effect change National Association of Deaconess and Home Missioners.

Kirby, L.D., Jackson, C., Perrett, A., & Kowal, G. (2007). Expanding local markets for local farm products in Western North Carolina. Asheville, NC: Appalachian Sustainable Agriculture Project.

Fraser, M.W., Kirby, L.D., & Smokoski, P.R. (2004). The ecology of childhood: A multisystems perspective. In M.W. Fraser (Ed.), Risk and resilience in childhood: An ecological perspective, 2nd Ed. (pp. 13-66). Washington, DC: NASW Press.

Combs-Orme, T., Wilson, E.E., Cain, D.S., Page, T., & Kirby, L.D. (2003). Context-based parenting in infancy: Background and conceptual issues. Child & Adolescent Social Work Journal, 20, 437-472.

Kirby, L.D. & Fraser, M.W. (1997). Risk and resilience in childhood. In M.W. Fraser (Ed.), Risk and resilience in childhood: An ecological perspective (pp. 10-33). Washington, D.C.: NASW Press.

Bridger, C. & Kirby, L.D. (1997). An evaluation of the *Health Check* program in North Carolina. Raleigh, North Carolina: Department of Environment, Health & Natural Resources.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Homeless Initiative Advisory

Your name: John Magee Home Phone #: 828-545-9768

Street address: 355 Cummins Rd City: Asheville Zip Code: 28805

Mailing address (if different): _____

Employer: Meridian Behavioral Health Services

Your position: ACT Team Clinician Office Phone #: 828-508-2431

Resident of City Asheville County Buncombe Race W * Sex M ✔ F ___ * Age 33 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North ___ South ___ East ___ West ___

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: Not applicable. _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

To Whom It May Concern:

See attached

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: John Magee

Date: 09/08/2020

E-Mail: johnalexandermagee1986@gma

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

John Mcgee:

To Whom It May Concern:: I am interested in working on the Asheville Homeless Initiative Advisory. I have confidence in my ability to thrive in this role because of the passion that I have for working with people who struggle with homelessness. I am a Licensed Clinical Mental Health Counselor, as well as a Licensed Clinical Addiction Specialist. I have worked in a variety of roles, and have provided a lot of case management, and I also supervised a Substance Abuse Intensive Outpatient Program in Brevard. When I worked in Waynesville at the Recovery Education Center there was a very large population of people who were struggling with homelessness, and one of my roles was to help people plan how to maintain housing with budgeting skills, and accessing resources across western North Carolina. I also did a lot of work of work with different housing programs, and signed up countless people for the Vaya housing grant, and also helped several people fill out the targeted housing applications, among other programs -- not to mention I helped many people in need of intense substance use disorders to find long term programs. On the ACT Team that I work on currently, we serve both Buncombe and Haywood counties, and the majority of our caseload has either bipolar disorder or schizophrenia. I have a lot of experience with these type of psychotic disorders. I also have helped many people with Severe and Persistent Mental Illness find group homes. I'm also very aware of multicultural issues such as sexism, homophobia and transphobia, and especially systemic racism - and how that can impact housing. I also pioneered a program in Waynesville to offer free HIV and hepatitis C screening, and I am personally trained to give Hepatitis C blood tests, and I am also trained to train other professionals on Hepatitis C. I've worked with other important community partners, such as WNCAP needle exchange, DSS, the jails and probation, etc. I coordinated with Homeward Bound to help clients. I also used to volunteer in the kitchen of the Rescue Mission. I was also a volunteer for North Carolina Harm Reduction Coalition for 3 years. I would really like to be more involved in the Asheville Community and have more of a hands-on role, and this opportunity for leadership sounds really exciting. Thank you for your consideration, John Magee, MA, LCAS, LPCA, NCC

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Homeless Initiative Advisory Committee

Your name: Sara Coplai Home Phone #: 8287728520

Street address: 10 Keebler Road City: Ashevilleq Zip Code: 28803

Mailing address (if different): _____

Employer: WNC Bridge Foundation

Your position: Program Officer Office Phone #: 8287728520

Resident of City Asheville County Buncombe Race Caucasian* Sex M___F_✔_* Age 49 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ✔ North _____ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: No conflicts or potential conflicts at this time. _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

As a resident of Asheville since 1999 and employee in area nonprofits, I have a lived experience expertise of our community. Specifically, I have demonstrated professional experience in resource development, stakeholder engagement and connectivity, strategic planning, innovative program development, expanding service access, economic development and cross-system collaboration. An undergraduate degree in English, several certifications, and an MBA with specialty in economics from the University of Memphis in 2019 support my work.

I have dedicated my career working to advance the development of innovative initiatives designed in collaboration with key stakeholders from a variety of disciplines and backgrounds for the benefit of low-income, vulnerable people. Grants work provided an avenue to advance my social work background in partnership with community members and impact equitable social change. Aligning regional philanthropic assets with federal policies on ending homelessness could provide additional financial catalyst investment avenues to provide the infrastructure and capital necessary for some low-wealth and institutionally ostracized community members to move themselves out of poverty and to independence and personal success. It would be an honor to actively engage in the work of the Homeless Advisory Committee, thank you for considering my application. My resume is attached.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: eSigned via BoardsandDocs.com Sara Coplai Key: df7d7214a6b98f692aa1f4020f0f5878

Date: 10/28/2020

E-Mail: scoplai@wncbridge.org

Fax #: 8287728520

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Sara Coplai, MBA

828-772-8520 saracoplai@charter.net

CORE COMPETENCIES

Resource Development | Stakeholder Engagement and Connectivity | Strategic Planning | Innovative Program Development | Expanding Service Access | Economic Development | Cross-System Collaboration

Raised more than $5 million within two fiscal years for nonprofit Mission Health System Foundation.

15 years of experience of strategic development work with a variety of professional disciplines in conjunction with donors and private, state and federal funders.

Experience

Program Officer March 2020 to present

WNC Bridge Foundation, Asheville, NC

- I manage the Wellness Support focus area and engage current grantees, identify new grantees, and support the learning and networking of the focus area's programs and connected stakeholders in the WNC region. The Foundation will also further define targeted investments in 2020 as we strive to integrate and amplify our new regional assets. I will provide ongoing economic analysis to support WNC and Central Appalachian development.

Legacy Foundations Operations and Grantee Capacity (temporary) February 2019 to January 2020

Dogwood Health Trust, Asheville, NC

- Transition team member from Mission Health System's sale after the Foundation dissolved and Trust was created. Specifically responsible for advising five reclassified hospital foundations on grant-making and seeking, including their individual governance, strategies, budgets, and operations.
- Presented the strategic findings of the foundations along with local research throughout the Appalachian WNC region to stakeholders and potential grant applicants through a variety of events and meetings.
- Organized and managed an initial collaboration of the foundation Presidents and accountable care organization Mission Health Partners representing more than 1,100 regional medical providers along with lead applicant WNC Bridge Foundation as the WNC Health Consortium. This group submitted a formal Statement of Interest to NC DHHS 7/18/2019 for one of three Healthy Opportunities pilots worth $650 million total, expected to be a national demonstration. Application with final lead applicant Dogwood Health Trust currently pending until 5/14/2020.

Member, Health Working Group September 2016 to present

Appalachia Funders Network

The group convenes funders to learn about their collective health funding priorities and increase sustainability of health improvement strategies by identifying economic development opportunities and encouraging coordinated investment in strategic initiatives.

System Grants Manager July 2018 to January 2019

Federal and Foundation Grants Manager September 2016 to July 2018

Mission Health System Foundation, Asheville, NC

7/2018-1/2019:

- Recipient of a 2018 Extraordinary Performance Award, given to less than 5% of the 11,000+ staff members of the health system.
- Yielded more than $3.8 million from directing complex grant application processes with medical, compliance, financial management and legal staff.
- Managed $8 million+ annually in active grant funding from foundations, state and federal agencies.
- Developed large-scale projects and solely obtained significant funding to:
    - Integrate mental health therapy services including psychotropic medication management and psychiatric telehealth in large-volume primary care practices.
    - Secure a rural home visiting project connecting severely asthmatic children with respiratory therapy and home remediation for environmental triggers.
    - Provide Forensic Nurse Examiners in rural emergency departments and a forensic-trained Pediatrician to a child advocacy project.
    - Initiate an elder safety project which provided a geriatric-trained physician and support staff in efforts to prevent abuse.
    - Pilot an employee wellness project over two years in partnership with GE Asheville Aviation, Asheville Regional Airport and Appalachian Regional Commission, and numerous other projects.
- Engaged internal and external stakeholders and donors in strategic planning, continuous improvement and sustainability efforts through special events and meetings.
- Conducted ongoing demographic and financial research, particularly financial forecasting.

9/2016-7/2018

- Yielded more than $3 million by developing persuasive, competitive, and successful proposals that increased revenue at least $25k and above and preferably $100K and above.
- Assessed evidence base of best practices to create innovative inpatient and outpatient projects.
- Effectively reached new funders, including federal and state agencies and private foundations, and developed trusting relationships.
- Conducted the full range of activities required to prepare, manage and submit grant proposals from project inception through award. Supervised and coordinated multi-disciplinary task teams, including community partners, during application process. Interacted with physicians, IRB, Finance, and other Mission Health constituents to prepare responsive applications in compliance with policies, procedures, and strategies.
- Maintained in-depth knowledge of cases for support across all resource development areas and developed/updated grant funding strategy.
- Worked collaboratively with clinical leadership system-wide to prepare and submit responsive applications leading to grant awards such as purchasing the first rural 3D tomosynthesis mammography unit on the East Coast.
- Directed complex grant application processes with competing deadlines in partnership with medical, compliance, financial and legal staff.

Director of Development September 2014 to August 2016

All Souls Counseling Center, Asheville, NC

Responsible for creating and executing an urgent financial recovery plan for programs and capital needs of the mental health care organization that faced closure at the end of 2013, including:

- Working with the Board of Directors and Executive Director to establish a 6-month strategic plan.
- Increasing donor acquisition by 54% and beginning a major donor program within 3 months.
- Securing enough funding to complete the 2014 calendar year without service cuts and securing the following 2 fiscal years.
- Developing and executing successful special events.
- Researching and developing successful grant proposals for federal, state, and local government (agencies include Office of Rural Health, Victims of Crime, Substance Abuse and Mental Health Services Administration, U.S. Department of Agriculture), corporate, and foundation fundraising.
- Developing and maintaining relationships with Board members, donors, and patients and supervising weekly volunteers.

Grants Administrator April 2011 to August 2014

Pisgah Legal Services, Asheville, NC

- Secured and managed anchor grants for the Healthcare Navigator, Veterans Law and Elder Law Credit Protection projects. Additional responsibilities of role:

- Develop, implement, and evaluate grant funding plans with respect to business plan and development strategies along with development team.
- Disseminate timely information on funding opportunities to grantees and coordinate the proposal planning process.
- Communicate the rules and regulations for approving grants and associated responsibilities.
- Maintain and verify payment records, review invoices and record receipts, manage and conduct annual or bi-annual financial audits on funded projects.
- Ensure all applications of grant processes supported by proper documentation and clearances.
- Judge, evaluate and grant proper amounts to denoted projects.
- Prepare monthly reports on the funded project status for Executive Director, CFO, and Board of Directors.

Grant Writer, Administrative Coordinator February 2000 to May 2011

All Souls Counseling Center, Asheville, NC

- Organized Board Building Committee and independently secured significant grant funding to purchase permanent building in 2009.
- Supervised development committee and staff in producing events and supporting patients.
- Organized office functions for the new nonprofit agency and provided office support.
- Developed service tracking tools and gathered statistics for monthly grant reporting.

Education, Activities

2019, **MBA**, University of Memphis Fogelman College of Business. (Transcript available upon request.)

2017-2019, elected **Chair**, Buncombe County Women's Commission.

2016-2017, **Voting Member**, Buncombe County Tipping Point Grant Review Committee.

2016, **appointed** to Buncombe County **Women's Commission** by County Commissioners.

2015 **graduate** of the WNC Pathways Leadership Development program.

2009-2014, **Pastoral Visitor,** hospital and hospice, for Unitarian Universalist Congregation of Asheville.

2012-2014, **Board member** of All Souls Counseling Center's Board of Directors.

2009-2010, **Certified Nursing Assistant I**, Asheville-Buncombe Technical Community College.

1992, **B.A.** English and Social Work, Roanoke College, Salem, VA. (Transcript available upon request.)

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Homeless Initiative Advisory Committee

Your name: Jason Desai Home Phone #: 7196501612

Street address: 100 River Mill Drive, Apt 423 City: Asheville Zip Code: 28803

Mailing address (if different): _____

Employer: Mission Hospital

Your position: VP of Operations Office Phone #: 8282135318

Resident of City Asheville County Buncombe Race Other * Sex M ✔ F ___ * Age 31 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North _____ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: Attendance concerns around time of meeting _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I have been involved with Non-profits since I was in College. I started a branch of the largest student led non-profit organization, Global Brigades. I also helped start an organization called SELF. Both organizations helped underprivileged residents in rural Honduras. We set up medical clinics and helped set up sustainable housing.
Also, I see the struggles that come with the homeless population on a daily basis working in the hospital. There are times when we have no where to send folks. We will always take care of anyone who walks in the door; however, there are times when a hospital might not be the most appropriate.
I'd love to be considered.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: eSigned via DocuSign Jason Desai

Date: 11/20/2020

E-Mail: jason.desai@hcahealthcare.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Homeless Initiative Advisory Committee

Your name: Sarah Rick Home Phone #: 828-432-7310

Street address: 128 Florence Street apt. 106 City: Asheville Zip Code: 28801

Mailing address (if different): _____

Employer: AdventHealth Hendersonville

Your position: Manager Clinical Risk and Accreditation- RN Office Phone #: 828-681-2431

Resident of City Asheville County Buncombe Race W * Sex M___F_✔_* Age 34 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North _____ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: NO _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I have worked in healthcare my entire life, as I grew in the nursing profession, I came to understand that healthcare, society in general, could do a better job at caring for our neighbors. Working as a nurse at Mission Hospital, I became acquainted with the homeless population and began to understand the struggles that come from this living situation. I became an advocate for each person I cared for, fighting to ensure that each patient was viewed as a person, not a diagnosis. This passion has brought me into the world of clinical risk management, patient safety and accreditation. I research best practices, laws, regulations and collaborate with leaders in my organization to ensure we are providing the best care possible to each person who walks through our doors. I am skilled in completing proactive risk assessments, analyzing data, conducting root cause analysis and effectively enacting change to ensure optimal patient safety. Please refer to my resume for work/education.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Sarah Rick

Date: 11/22/2020

E-Mail: sarahrick08@gmail.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

SARAH RICK
128 Florence Street, apt 106
Asheville, NC 28801
Home: (828) 432-7310 sarahrick08@gmail.com

OBJECTIVE

To obtain a position on the Homeless Initiative Advisory Committee

EDUCATION

2016-2019 **MSN Nursing Administration (completed January 2019)**
Aspen University, Denver, CO

2010-2012 **BS Degree in Nursing (completed May 2012)**
Appalachian State University, Boone, N.C

2006-2008 **BS Degree in Recreational Therapy (completed May 2008)**
Western Carolina University, Cullowhee, N.C

2005-2006 **A.A Degree (completed August 2006)**
Western Piedmont Community College, Morganton, N.C

PROFESSIONAL INVOLVEMENT

2012-present Member of American Nurse Association
2013-present Member of Sigma Theta Tau Honor Society
2020-present Member of The American Society for Health care Risk Management

WORK EXPERIENCE

2019-present **Manager of Clinical Risk/Accreditation**
AdventHealth Hendersonville, NC

- Manage patient safety activities at AdventHealth Hendersonville
- Collaboration for hospital leaders to ensure patient safety
- Collaborating with hospital leadership to ensure compliance in conditions of participation for CMS
- Responsible for proactive risk assessments
- Responsible for analysis of serious safety events
- Responsible for policy management

2018-2019 **Nurse Supervisor**
Mission Hospital, Asheville, NC

- Responsible for supervising nursing activities

2016-2018 **Registered Nurse**
Mission Hospital, Asheville, NC

- Responsible for assessing, planning, implementing, evaluating nursing care
- Delegating and supervising nursing activities

2014-2016 **Clinical Instructor for ASU Nursing Program**
Appalachian State University, Boone, N.C

- Responsible for teaching student nurses how to assess, plan, implement and evaluate nursing care in the clinical setting.

2013-2016 **Registered Nurse – M.S Shook Student Health Services**
Appalachian State University, Boone, N.C

- Responsible for triaging university students

2012-2016 **Registered Nurse**
Watauga Medical Center, Boone, N.C

- Responsible for assessing, planning, implementing, evaluating nursing care
- Delegating and supervising nursing activities
- Team Leader (relief)- responsible for unit bed flow, appropriate staff assignments and assisting staff in providing excellent patient care