THE CITY OF ASHEVILLE

Staff Report

Council Meeting Date: December 8, 2020

Subject: Fiscal Year 2021 Downtown Cleaning Contract

Staff Resource(s): Greg Shuler, Public Works Director, Chuck Watson, Project Manager

Action Requested: Adoption of a resolution authorizing the City Manager to execute a contract with WNC Landscaping, LLC in the amount of $230,994 plus a 15% contingency of $34,649.10, for a total of $265,643.10 for the Fiscal Year (FY) 2021 Downtown Cleaning contract.

Background:

- This contract includes provisions for:
  - pressure washing of City-owned sidewalks in the Central Business District (CBD);
  - weed control on City-owned sidewalks and curb lines;
  - general cleanup services to remove loose litter and debris from City-owned sidewalks; and
  - cleaning of City-owned garbage and recycle cans.
- The CBD is divided into two zones - Zone A and Zone B.
- Specifically, Zone A will be pressure washed six times in one year; and
- Zone B will be pressure washed two times (see attached map).
- The contractor will provide weed control on an as-needed basis and patrol daily for loose litter and debris.
- Garbage and recycling cans will be cleaned four times per year.
- The Request for Proposals (RFP) was advertised on October 10, 2020, and bids were opened on November 5, 2020.
- The following five bids were received:

WNC Landscaping, LLC of Cedar Mountain, NC	$132,503
TruBlue Services, LLC of Easley, SC	$137,593
MsLean of Arden, NC	$146,996
PD Rivers of Hemingway, SC	$158,035
B.H. Graning Landscapes, Inc of Sylva, NC	$185,808

- The lowest, responsive bid was determined by the base bid.
- The contract also requested prices for extra services to be provided by the lowest responsive bidder if the prices fit into the City's budget.
- These services include two additional washing cycles of Zone A, daily loose debris pickup, and garbage can cleaning.
- This accounts for the difference in the base bid price and the contract amount.
- This contract will commence at the completion of the current contract.
- The contract is for one year, but does provide for two 1-year extensions if the contractor and City agree.
- The contract will start on January 8, 2021.

Vendor Outreach Efforts:

- Staff performed outreach to minority- and women-owned businesses through solicitation processes, which include posting on the State's Interactive Purchasing System and requiring prime contractors to reach out to Minority & Women-Owned Business Enterprise (MWBE) service providers for subcontracted services.
- One minority-owned business enterprise submitted a bid to be the prime contractor on the project. This bidder was the 3rd lowest bidder and will not be awarded the contract.

Council Goal(s):

- Well-Planned and Livable Community; Transportation and Accessibility

Committee(s):

- None

Pro(s):

- Will increase the cleaning frequency of the most heavily used areas of the CBD.
- Will provide for the cleaning of City-owned garbage and recycling cans which are a source of complaint.

Con(s):

- Pressure washing can cause short disruptions for pedestrian traffic.

Fiscal Impact:

- Funding for this contract is allocated in the FY 2020-21 Public Works Department Budget.

Suggested Motion:

- Motion to adopt resolution awarding the contract to WNC Landscaping, LLC and authorizing the City Manager to execute a contract in the amount of $230,994 plus a contingency of $34,649.10 (15%), for a total of $265,643.10 for the FY21 Downtown Cleaning contract.

Attachment(s):

- Resolution
- Map

RESOLUTION NO. 20-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ON BEHALF OF THE CITY OF ASHEVILLE A CONTRACT WITH WNC LANDSCAPING, LLC FOR THE FISCAL YEAR 2021 DOWNTOWN CLEANING CONTRACT

WHEREAS, the City of Asheville has authority pursuant to Article 2 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

WHEREAS, pursuant to N.C.G.S. § 143-129, bids were solicited for the project known as FY 21 Downtown Cleaning Contract; and

WHEREAS, WNC Landscaping LLC of Cedar Mountain, NC was the lowest responsible bidder for the project, in the amount of $132,503; and

WHEREAS, the project involves the Cleaning of City-Owned Sidewalks in the CBD; and

WHEREAS, the bids have been reviewed by the Public Works Department and the City's Minority Business Plan representative with all officers recommending approval of the bid; and

WHEREAS, the contract is for one year plus two optional one year extensions;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to execute on behalf of the City of Asheville a contract in the amount of $230,994 plus a contingency $34,649.10 (15%), for a total of $265,643.10 with WNC Landscaping, LLC with the option to renew annually for two 1-year extensions, upon budgetary approval by Council for each fiscal year for the project known as FY21 Downtown Cleaning contract. The City Manager is also authorized to execute any change orders up to the budgeted amount.

Read, approved, and adopted this the 8th day of December 2020.

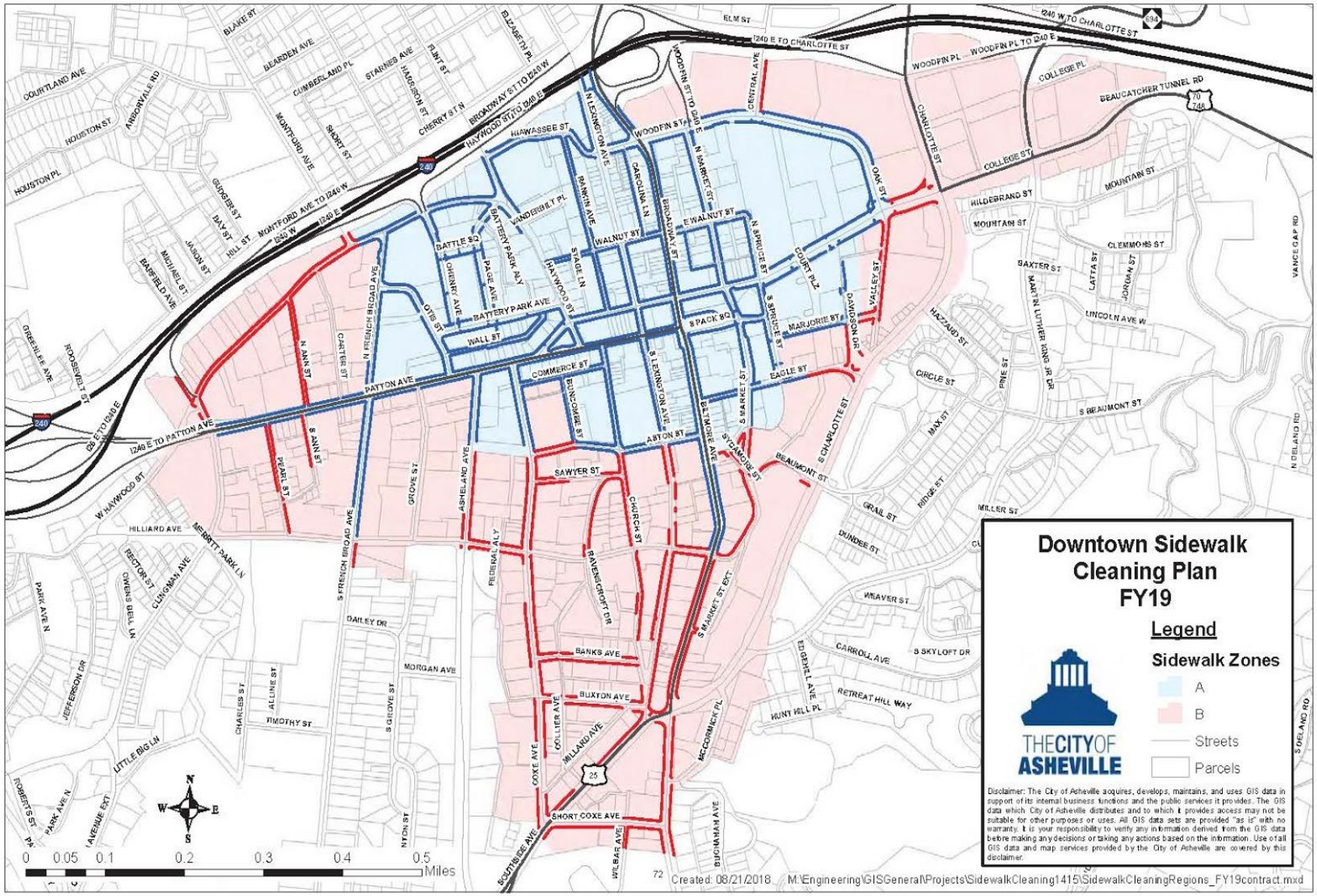
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City Clerk Mayor

Approved as to form:

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City Attorney


Downtown Sidewalk Cleaning Plan FY19
Legend
Sidewalk Zones
A
B
Streets
Parcels
THE CITY OF ASHEVILLE
Disclaimer: The City of Asheville acquires, develops, maintains, and uses GIS data in support of its internal business functions and the public services it provides. The GIS data which City of Asheville distributes and to which it provides access may not be suitable for other purposes or uses. All GIS data sets are provided "as is" with no warranty. It is your responsibility to verify any information derived from the GIS data before making any decisions or taking any actions based on the information. Use of all GIS data and map services provided by the City of Asheville are covered by this disclaimer.
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