THE CITY OF ASHEVILLE

STAFF REPORT

City Council Meeting Date: March 24, 2020

Subject: Approve a resolution authorizing the City Manager to execute an amendment to the existing Transit Consulting Contract between the City of Asheville and InfraStrategies, LLC.

Staff Resource(s): Ken Putnam, PE, Transportation Department Director
Jessica Morriss, Assistant Transportation Department Director

Action Requested: Adopt a resolution authorizing the City Manager to execute an amendment to the existing Transit Consulting Contract between the City of Asheville and InfraStrategies, LLC.

Background:

- Carolyn Flowers, Managing Principal of InfraStrategies, LLC was retained by the City during February 2019 to provide transit operations consulting services for the Transit Division of the Transportation Department.
- The original contract was for $49,000.
- This contract amendment seeks to add $60,000 to the contract, which was already budgeted in the Fiscal Year (FY) 2020 Transit Operations Budget.

Vendor Outreach Efforts:

- N/A - this is a current contract.

Council Goal(s):

- Transportation and Accessibility

Committee(s):

- N/A

Pro(s):

- This action will continue to support implementation of the 2018 Transit Master Plan by providing additional technical and professional support to City staff.

Con(s):

- Funding is currently budgeted in the FY 2020 budget.

Fiscal Impact:

- Funding for this contract amendment was approved by the City Council as part of the FY 2020 budget process and is currently included in the Transit Operations budget.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to execute an amendment to the existing Transit Consulting Contract between the City of Asheville and InfraStrategies, LLC (Carolyn Flowers).

Attachment(s)

- Resolution

RESOLUTION NO. 20-____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE EXISTING TRANSIT CONSULTING CONTRACT BETWEEN THE CITY OF ASHEVILLE AND INFRASTRATEGIES, LLC (CAROLYN FLOWERS)

WHEREAS, the City of Asheville has authority pursuant to N.C.G.S. §143 -129 for letting of public contracts; and

WHEREAS, the City of Asheville contracted with InfraStrategies in the amount of $49,000 in February 2019 to provide transit consulting services to the City of Asheville for the purpose of providing technical and professional consulting to assist Transit Division staff in the implementation of the 2018 Transit Master Plan; and

WHEREAS, the City of Asheville budgeted an additional $1,200,000 toward implementation of the 2018 Transit Master Plan in the Fiscal Year 2020 budget, including an additional $60,000 in contracted services funds for the purpose of continuing the existing InfraStrategies, LLC contract; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

City Council hereby authorizes the City Manager to execute an amendment to the existing Transit Consulting Contract between the City of Asheville and InfraStrategies, LLC (Carolyn Flowers)

Read, approved and adopted this the 24th day of March, 2020.

_____ _____

City Clerk Mayor

Approved as to form:

City Attorney