THE CITY OF ASHEVILLE

STAFF REPORT

City Council: May 12, 2020

Subject: Revise the Fiscal Year 2020-2021 Budget Calendar

Staff Resource(s): Barbara Whitehorn, Chief Financial Officer
Tony McDowell, Assistant Finance Director Budget & Forecasting

Action Requested: Motion to adopt a revised Fiscal Year (FY) 2020-2021 Budget Calendar.

Background:

- At the December 9, 2019, meeting, City Council adopted the Fiscal Year 2020-2021 Budget Calendar, which included the following key dates:
  - Formal presentation of the City Manager's Proposed Budget on May 12, 2020;
  - Budget Public Hearing on May 26, 2020; and
  - Budget adoption on June 9, 2020.
- As a result of the COVID-19 crisis, staff is recommending the following changes to the remaining dates on the calendar:
  - Budget Work Session on May 12, 2020
  - Set Budget Public Hearing on May 12, 2020;
  - Formal presentation of the City Manager's Proposed Budget on May 26, 2020;
  - Budget Public Hearing on June 9, 2020; and
  - Budget adoption on June 23, 2020.

Council Goal(s):

- A Financially Resilient City
- A Connected and Engaged Community

Committee(s):

- None

Pro(s):

- Provides additional time to make FY 2020-2021 budget decisions while remaining in compliance with The North Carolina Local Government Budget and Fiscal Control Act which requires submission of the City Manager's Proposed Budget by July 1.

Con(s):

- None.

Fiscal Impact:

- None.

Suggested Motion:

- Motion to adopt the revised Fiscal Year 2020-2021 Budget Calendar.

Attachment(s):

- Fiscal Year 2020-2021 Budget Calendar (Revised)

FY 2020-21 Operating & Capital Budget

Budget Development Schedule (Revised)

Item	Date/Deadline
Internal Capital Budget Process Kickoff	October 2, 2019
Management Team Budget Retreat	October 25, 2019
Internal Operating Budget Process Kickoff	November 11, 2019
Budget Presentations to Boards & Commissions	November - December 2019
City Council Formal Meeting - Adoption of Budget Calendar	December 10, 2019
Budget Division Technical Reviews with Departments	January - February 2020
Council Budget Worksession	January 14, 2020
City Council Retreat	February 2020
Finance Committee - Review FY 2020-21 Fees & Charges	February 25, 2020
City Council Retreat	March 13, 2020
Council Budget Worksession	April 14, 2020
Council Budget Worksession	May 12, 2020
City Council Formal Meeting - Adoption of Revised Budget Calendar - Set Public Hearing	May 12, 2020
City Council Formal Meeting - Proposed Budget Presentation to City Council	May 26, 2020
City Council Budget Worksession (if needed)	June 9, 2020
City Council Formal Meeting - Budget Public Hearing	June 9, 2020
City Council Formal Meeting - Budget Adoption	June 23, 2020