Town of Woodfin
Parks & Community Enrichment Committee

Wednesday, May 13, 2026
3:00 pm

ACTION MEETING MINUTES

Committee Members Present

Chairperson Adam Smith
Member Chris Bubenik
Member Katie Cox
Member Melissa Drennan
Member Eric Barsotti
Member David Clark
Member Coral Darby
Member Gerald Green

Town Staff Present

Adrienne Isenhower, Projects & Facilities Director
Gena Powers, Town Clerk/PIO

The meeting video can be seen in its entirety at:
https://www.youtube.com/live/vtuPk7Wkfrs?si=wb9bcc4XJX_UO28p

Chairperson Smith called the meeting to order at 3:01 p.m.

A. Approval of the Agenda

Member Green made a motion to approve the agenda, which was voted on and passed unanimously, 8-0.

B. Approval of March 11, 2026, Regular Meeting Minutes

Member Darby made a motion to approve March 11, 2026, meeting minutes, which was voted on and passed unanimously, 8-0.

C. Public Comment

The public is invited to attend this meeting in person or view this meeting on YouTube Live: http://www.youtube.com/@townofwoodfinnc1104 . All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.

There was no public comment.

D. Ongoing Business

1. Subcommittee Updates
    a. Policy and Project Subcommittee – Katie Cox, PACE Committee Member
        1. Traffic Calming Policy-

    b. Education and Outreach Subcommittee - Eric Barsotti, PACE Committee Member
        1. Wayfinding/Entrance Signage

2. Community Garden Update-Katie Cox, PACE Committee Member

E. New Business

1. Special Events Policy

a. Committee will review proposed amendments to policy and make final recommendation to Town Council.

Director Isenhower reviewed the details of the proposed Special Events Policy. Details of the policy are included in the meeting slide deck posted online.

2. Traffic Calming Policy
    a. Committee will review proposed amendments to policy and make final recommendation to Town Council.

Director Isenhower reviewed the details of the proposed Traffic Calming Policy. Details of the policy are included in the meeting slide deck posted online.

3. Lennie's Law Update – Adam Smith, PACE Committee Member
    a. An update will be provided on resolution passed by Woodfin Town Council.

4. Wayfinding and Town Entrance Signage - Ricky Hurley, Planning Director
    a. Staff will lead committee through review and recommendations to recommend to Town Council.

Directory Hurley gave the committee an overview of wayfinding and town entrance signage recommendations. Considering next year's budget for signage the committee will focus on what signs to purchase and where to place them.

5. Committee Reappointment
    a. Committee will make recommendations on reappointments to 3-year terms for four members.

PACE Committee members recommend reappointment of David Clarke, Katie Cox, Melissa Dreannan, and Adam Smith whose terms will expire July 1, 2026. Three seats currently held by Coral Darby, Eric Barsotti, and Chris Bubenik will be advertised and filled in July 2026. The committee thanked these three members for their service.

Member Green made a motion to approve reappointment of David Clarke, Katie Cox, Melissa Dreannan, and Adam Smith to three-year terms ending July 2029; which was voted on and passed unanimously, 8-0.

F. Staff Reports

1. Silver-Line Park
2. Riverside Park and Taylor's Wave
3. Greenway Sidewalk Feasibility Studies

Director Isenhower reviewed the latest timeline for projects at Silver-Line Park, Riverside Park and Taylor's Wave. She also reviewed the feasibility studies being conducted currently for the Woodfin to Weaverville Greenway.

G. Adjourn

Chairperson Smith adjourned the meeting at 4:36 p.m.

TOWN OF WOODFIN
INCORPORATED JUNE 1971
NORTH CAROLINA

Adam Smith, Chairperson

Attest: Gena Powers
Gena Powers, Town Clerk