Statement of Work

This Statement of Work ("SOW") by and between Town of Boone, North Carolina ("Customer", "you" or "your") and **CHERRY BEKAERT ADVISORY LLC** ("Cherry Bekaert," "we", "our", or "us") is effective beginning on November 13, 2026 ("Effective Date") and will remain in effect through completion of the Services set forth in this SOW unless earlier terminated in accordance with the Terms or this SOW. This SOW is governed by the Cherry Bekaert Advisory LLC Terms and Conditions for Services located at cbh.com/CBA-services-terms (or a successor URL, as may be updated from time to time) in effect as of Effective Date (the "Terms"). Capitalized terms used but not defined in this SOW shall have the meanings set out in the Terms.

SUMMARY OF SERVICES

We will provide technical accounting and Governmental Accounting Standards Board ("GASB")"consulting Services on accounting and financial reporting matters. Services may include assistance related to:

- Assistance with preparation of the central depository account bank reconciliations for June 30, 2024, June 30, 2025, as well as all 12 months of fiscal years 2026 and 2027.
- Provide audit preparation and fieldwork support for the audits of fiscal years 2025, 2026, and 2027 to support planned audit issuance of February 15, 2027, June 30, 2027 and December 31, 2027, respectively.
- Perform a physical inventory of the Town's capital assets and ensure reconciliation to the general ledger.
- Provide technical accounting support and debt schedules for upcoming debt issuance as needed and not provided by other vendors.
- Provide GASB technical services and support in areas such as: GASB 87, GASB 96, GASB 101, GASB 103 implementation and ongoing technical accounting support
- Prepare eight written Town policies and provide staff training and support adoption of new policies
- Other complex or technical accounting matters that arise.

Other tasks as agreed to by Customer and Cherry Bekaert may be added.

TIMING & LOCATION OF SERVICES

We will work with you to define an agreed upon schedule that accommodates both Customer and Cherry Bekaert resource availability. We anticipate completing the Services by December 31, 2027.

The estimated fees for Services are based on anticipated full cooperation from your personnel, timely delivery of requested schedules and supporting information, timely communication of all significant accounting and financial reporting matters, as well as clerical assistance as mutually agreed upon and as is normal and reasonable in the circumstances. We strive to ensure that we have the right professionals scheduled on each aspect of the Services. As a result, sudden requested scheduling changes or scheduling changes necessitated by the agreed information not being ready on the agreed-upon dates can result in expensive downtime for our professionals. Any last-minute schedule changes that result in downtime for our professionals could result in additional fees. Our estimated fees do not include assistance in bookkeeping or other accounting services not previously described. If, for any reason, Customer is unable to provide such schedules, information, and assistance, Cherry Bekaert and

Customer will mutually revise the fee to reflect additional work, if any, required of us to achieve these objectives.

PROFESSIONAL FEE ESTIMATES

Our fees for the Services are generally based on the time spent at our established hourly rates, adjusted for other appropriate factors, including the difficulty of the assignment, the experience of the professional expertise of the personnel assigned, time limitations imposed, risks and responsibilities the Services entail, and the value of our Services.

Our fees are based on the hours billed and will not exceed $487,500 without your consent. If we are approaching the maximum fee range noted above, we will notify you in writing. Any additional fees and associated scope will be agreed to in writing prior to the commencement of work.

Our hourly fee rates for the Services are reflected in the following table:

Experience Level	Rates
Partner and Principal	$295
Managing Director and Director	$275
Senior Manager	$260
Manager	$225
Senior Associate	$195
Associate	$175

We will bill you for reasonable out-of-pocket expenses incurred on your behalf and will include them as a separate line item on all invoices.

Cherry Bekaert will invoice Customer for the hours of Services performed and expenses from the previous period and upon completing the Services.

Fees and other amounts owed to Cherry Bekaert are due and payable within thirty (30) days of Customer's receipt of an invoice. If any fees or other amounts due by Customer are past due, Cherry Bekaert may charge Customer a service charge equal to 1.5% per month, or the maximum rate permitted by applicable law, on any such past due amounts, with a minimum charge of $2.00 per month

You agree to pay all costs of collection (including reasonable attorneys' fees) that we may incur in connection with the collection of unpaid invoices. In the event Customer becomes delinquent in the payment of invoices, Cherry Bekaert may cease all Services until all outstanding amounts due are paid in full and the individuals performing the Services become available.

ASSUMPTIONS

Our Services and related fee estimates are based on several assumptions:

- All data required to perform the summary of Services is assumed to be readily available;
- Customer's personnel are knowledgeable of the in-scope accounting and management processes, and all personnel are readily available and accessible to demonstrate as-is processes;
- Procedures will not validate the accuracy of Client-provided information, nor constitute an audit of internal controls over financial reporting; and

- Customer initiated changes to agreed upon scope, timing or schedule are provided with a minimum of two calendar weeks of advanced notice.

Failure to meet above assumptions may impact timing of performance of the Services or require additional fees.

STAFFING

Cherry Bekaert's performance of the Services requires professionals with specific accounting, financial audit, and GASB knowledge. The service partner responsible for assuring the overall quality of our Services will be Danny Martinez. Staffing and expertise required will be monitored and adjusted by Cherry Bekaert, as necessary, to support quality service delivery in a cost-effective manner, subject to staff availability and your scheduling requirements.

PROFESSIONAL STANDARDS

The Services under this letter of arrangement will be performed in accordance with the Statement on Standards for Consulting Services issued by the American Institute of Certified Public Accountants ("AICPA"). No aspect of the Services should be considered to constitute an examination of prospective financial statements, an examination of internal controls or other attestation or review services in accordance with standards established by the AICPA.

The Services cannot be relied on to detect or disclosure errors, irregularities, or illegal acts, including but not limited to fraud, embezzlement or defalcations that may exist. Accordingly, our Services will not constitute an audit, compilation, review, or attestation service of Customer's financial statements or any part thereof, as described in the pronouncements on professional standards of the AICPA.

The Services that involve performing accounting advisory procedures will be performed in accordance with established standards. The sufficiency of the advisory procedures is solely the responsibility of the Town Council.

Consequently, we make no representation regarding the sufficiency of the advisory procedures either for the purpose for which our assistance, recommendations or our report, is being prepared or for any other purpose.

We will not audit, review or compile Customer's financial information and we will not express an opinion or any form of assurance on it under such standards. Additionally, no aspect of the Services should be considered to constitute an examination of prospective financial statements, an examination of internal controls or other attestation or review services in accordance with standards established by the AICPA. Additionally, the Services cannot be relied on to detect or disclose all errors, irregularities, or illegal acts, including but not limited to fraud, embezzlement or defalcations that may exist.

OTHER MATTERS

Our procedures will not result in the expression of an opinion, or any other form of assurance, on Customer financial statements or any part thereof, nor an opinion or any other form of assurance on Customer internal control systems or its compliance with laws, regulations, or other matters.

We will not express an opinion or any other form of assurance with respect to management's system of internal control over financial reporting or in safeguarding Customer's assets.

Either party may terminate this Agreement for convenience and without cause upon thirty (30) days' prior written notice to the other party. In the event of any termination of this Agreement by either party for any reason, Customer shall pay Cherry Bekaert all fees for Services performed and other amounts owed by Customer through the effective date of any such termination.

YOUR EXPECTATIONS

We shall be responsible for the reasonable accuracy of all work performed based on information and records available to us.

Cherry Bekaert will provide technical accounting advisory Services pertaining to GASB accounting standards to Customer under your direction.

We will work with Customer staff and Customer's internal business commitments in order to schedule and execute the Services.

OUR EXPECTATIONS

You understand that we will not act in a management capacity or perform the following:

- Make or approve business risk decisions, or
- Present business risk considerations to those charged with governance or others on behalf of management.

You are responsible for making all management decisions and performing all management functions, establishing, and maintaining internal controls, including monitoring ongoing activities.

You are responsible for designating an individual with suitable skill, knowledge, or experience to oversee the Services we provide.

You are responsible for evaluating the adequacy and results of the Services performed and accepting responsibility for such Services.

Governing Terms

- Customer agrees to the Terms, and agrees that the Terms govern this SOW and all active Statements of Work that are governed by, reference, or otherwise incorporate the Terms. Customer acknowledges and agrees that Customer has had access to and has reviewed the Terms prior to signing this SOW.

- Customer agrees that: Cherry Bekaert may modify, amend, or otherwise update the Terms from time to time in its sole discretion by posting the revised version of the Terms at the URL listed above, and Customer's execution of a new Statement of Work after the revised Terms have been posted constitutes Customer's acceptance of the revised Terms, which will then apply to all then-active Statements of Work (as described in further detail in Section 15.2 of the Terms, which controls in the event of a conflict with this subsection). This Section (Governing Terms) will survive expiration and termination of this SOW.

IN WITNESS WHEREOF, the parties set forth below have executed this SOW as of the Effective Date.

Cherry Bekaert Advisory LLC

Cherry Bekaert Advisory LLC

Town of Boone, North Carolina

ACCEPTED BY:

PRINTED NAME: _____ SIGNATURE:_____

TITLE:_____ DATE:_____

ACCEPTED BY:

PRINTED NAME: _____ SIGNATURE:_____

TITLE:_____ DATE:_____