Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Minutes
Date: Wednesday 4/23/2025
Time: 3:30 to 5:30 pm
Location: Land of Sky Regional Council
339 New Leicester Hwy., Suite 140
Asheville, NC 28806

Invitees		
Dan Beerman	Suzanne Booth	Taylor Cox
Melissa Harmon	Eileen McMinn	Deborah Oldt
Susan Schiemer	Greg Zornes	
~~Alison Banzhoff~~	Billie Breeden	Zack Schmitt

Not in attendance: Alison Banzhoff

I. Welcome
   a. Approve or Revise Agenda
      i. There was a revision to the Agenda - correct to say April instead of March
      ii. Agenda was approved.
   b. Approve or Revise Meeting Minutes
      i. There were no revisions to the Meeting Minutes.
      ii. Meeting Minutes were approved.

II. Review of Funding Expenditure Reports
   a. Units of Service - Reviewed.
      i. Committee looked at the column - % of Grant served. Storm impacted service. Congregate dining sites were affected – Lakeview Active Aging Center was damaged and 3 out of 4 dining sites had to do lead testing for their pipes leading to delays. Sites are back now.
      ii. United Community Development (UCD) had no expenditures. New providers need more support. UCD did not apply for FY26 HCCBG funding. UCD will relinquish funding. Billie received the mid-year report from Dee; the biggest frustration was using ARMS. Billie offered to help Dee with the system, but she declined.
      iii. Reallocation of HCCBG funding entails getting a revised 732 form from the providers. The 732 form is signed by the County Finance Officer and Chair of Board of Commissioners.

iv. Zack ensures that 100% of funding is spent so we don't send anything back to the state.

b. Buncombe County Supplemental Aging Funds (BCSAF) – Reviewed
   i. The total allocations at the top of the spreadsheet reflected a 25% decrease. In January, the County cut all budgets by 25%. In-Home Aide (IHA) took most of the cut with a decrease of $121,000 and DayStay relinquished $4,000.
   ii. IHA had only spent 22% of their funding. Per Alison, IHA had $23,000 to give to another organization. The committee decided to give $18,000 to OnTrack and $5,000 to DayStay. Motion made by Susan to approve these reallocations, seconded by Suzanne. Motion approved unanimously.

III. HCCBG Funds Allocations
   a. The committee finalized the FY26 HCCBG allocations. Discussion ensued. Click on https://engage.buncombecounty.org/x1728 to view the discussion.
   b. Motion made by Suzanne to finalize the final recommendations, seconded by Dan. Motion carried.

IV. Determine Action Items and Next Steps
   a. Zack will send the final recommendations to the committee.
   b. The committee decided to grant MountainCare an additional $3.00 per trip and increase their unit rate from $42/trip to $45/trip (per their previous request at the last meeting). Motion made and approved. Billie will follow up with Mountain Care.