STAFF REPORT

Council Meeting Date: February 24, 2026

Subject: Contract amendment with Labor Finders

Staff Resource(s): Chris Corl

Action Requested: Adoption of a resolution authorizing the City Manager to amend the Harrah's Cherokee Center Asheville's contract with Labor Finders Inc. for staffing services to extend the contract length by 4 months.

Background:

- The City's contract with Labor Finders began in February 2023 with a 1 year term and two additional 1 year extensions. Labor Finders has provided staff consistently through the term and both extensions have been utilized.
- HCCA staff planned to issue an RFP for staffing services in the fall of 2025 to begin in March 2026; however, due to administrative staffing changes within the HCCA the issuance of the RFP was delayed.
- Staff is proposing to extend the current agreement by a 4 months (through the end of June 2026) to allow time to issue an RFP and set up a new contract with the lowest responsive, responsible bidder beginning July 1, 2026.
- Funding is available as there is $70,000 encumbered on the contract which is more than enough to cover staffing services through the end of the current fiscal year.
- The amendment to this contract would extend the contract period by 4 months with no other changes made to the contract.

Vendor Outreach Efforts:

- When initially contracted, staff followed the city's Asheville Business Inclusion (ABI) process and Labor Finders was selected.
- They were the lowest, most responsive bidder; however, they are not minority owned.

Council Goal(s):

- A Thriving Local Economy
- A Financially Resilient City

Committee(s):

- None

Pro(s):

- Creates the ability to fully staff event related needs at the facility through the end of the contract.

Con(s):

- Temporary Staffing through agencies is more expensive than City employees.

Fiscal Impact:

- Funding for this contract is available in the Harrah's Cherokee Center - Asheville operating budget.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to amend the Harrah's Cherokee Center Asheville's contract with Labor Finders Inc for staffing services to extend the contract length by 4 months.

Attachment(s)

- Resolution

RESOLUTION NO. 26-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND THE CONTRACT WITH LABOR FINDERS. FOR TEMPORARY STAFFING AT HARRAH'S CHEROKEE CENTER ASHEVILLE

WHEREAS, the City of Asheville has authority pursuant to Article 3 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

WHEREAS, the City of Asheville is currently under contract with Labor Finders for the HCCA Temporary Staffing on an as needed basis; and

WHEREAS, the City of Asheville desires to amend the above-referenced contract to extend the contract by a length of 4 months in order to meet the need for increased temporary staff; and

WHEREAS, funding for said work is included in the current fiscal budget of the Harrah's Cherokee Center - Asheville Division;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to amend the contract for temporary staffing at Harrah's Cherokee Center Asheville with Labor Finders to extend the contract term, with a new total contract expiration date of June 30th 2026.

Read, approved, and adopted this 24th day of February, 2026.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney