City Council Agenda Item Request

Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** March 17, 2026.

2. **Primary contact person and Department requesting agenda item:** Will Palmquist, Planning & Urban Design.

3. **Requested Council meeting date:** April 14, 2026.

4. **Subject:** Conditional zoning amendment request for property located at 30 Buchanan Pl.

5. **Action Requested:** Public hearing to consider amending the conditional zoning ordinance (Ord. No. 5180) for property located at 30 Buchanan Pl for the purpose of making amendments to the project conditions.

6. **Note if time sensitive, and why:** Yes. The allowance for additional signage above what is allowed by-right should be approved prior to opening day.

7. **Potential fiscal impact(s) - if known by staff at time of request:** None.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).** No vendors associated with the conditional zoning - not applicable.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:**
    - Planning & Zoning Commission (PZC) - Scheduled for April 1, 2026 - approved 7-0 to move forward to City Council.

10. **Identify key issues:**
    - The subject property is the site of McCormick Field.
    - The site received a conditional zoning (Ord. No. 5046) related to the proposed expansion and enhancement of the McCormick Field facility.
    - The project received an amendment to its conditional zoning (Ord. No. 5180) for the purpose of providing technical modifications to the outdoor lighting standards of the Unified Development Ordinance.
    - The project is requesting an additional amendment to its conditional zoning for the purpose of receiving a technical modification to the signage standards of the Unified Development Ordinance.
    - More details on the signs and locations will be included in the application materials.