THE CITY OF ASHEVILLE

# City Council Staff Report

## Council Meeting Date

- April 14, 2026

## Subject

- Housing Authority of the City of Asheville (HACA) Memorandum of Understanding (MOU)

## Staff Resource(s)

- Jackie Stepp - APD Interim Police Chief
- Elise Lewis - APD Financial Business Manager

## Action Requested

- Adoption of a resolution authorizing the City Manager to execute a Memorandum of Understanding (MOU) with the Housing Authority of the City of Asheville (HACA) for supplemental APD personnel to serve all HACA properties; and approval of a budget amendment of $33,000 for additional revenue received as part of the agreement.

## Background

- APD and HACA have negotiated this Agreement for the public purpose of enhancing safety, security, and community stability within public housing neighborhoods located in the City of Asheville through lawful, consistent, and transparent enforcement practices.
- The purpose of the MOU is to establish an implementation-ready framework under which APD provides supplemental personnel serving HACA neighborhoods to:
  - respond to criminal activity and conduct lawful investigations and enforcement;
  - support enforcement aligned with HACA House Rules, only to the extent supported by statutes and ordinances;
  - utilize camera-supported investigative practices for incident response and investigation; and
  - Implement lawful data sharing, performance reporting, and accountability measures.
- All overtime assignments must be pre-approved by designated supervisory personnel from both APD and Housing. APD shall provide documentation of hours worked, personnel assigned, and activities performed in a format mutually agreed upon by both.
- The total estimated value of this agreement, over the full term, shall not exceed $200K, representing the sum of all known costs associated with services provided under this agreement. These costs will be paid using HACA funds.
- The City will not provide any funding in relation to this agreement.

## Vendor Outreach Efforts:

- Not applicable; funding is provided from HACA.

## Council Vision 2036 Focus Area(s):

- Connected and Engaged Community

## Council Priority Recovery Area(s):

- Housing

## Committee(s):

- Public Safety Committee March 26, 2026. The Public Safety Committee approved to move this forward to City Council on March 26, 2026 with a 2-0 vote.

## Pro(s)

- Ensures the ability to better protect the safety of the residents of Asheville by partnering with the Housing Authority of the City of Asheville for the public purpose of enhancing safety, security, and community stability within public housing neighborhoods through lawful, consistent, and transparent enforcement practices.

## Con(s)

- None

## Fiscal Impact

- The City will receive a maximum of $200,000 annually based on the cost of providing services.
- This action includes a budget amendment for $33,000 which is the total expected revenue for the remainder of FY26. This amount will be used to offset overtime incurred through the remainder of the fiscal year.

## Suggested Motion

- Motion to adopt a resolution authorizing the City Manager to execute a Memorandum of Understanding (MOU) with the Housing Authority of the City of Asheville (HACA) for supplemental APD personnel to serve all HACA properties; and approval of a budget amendment of $33,000 for additional revenue received as part of the agreement.

## Attachment(s)

- Resolution
- Budget Amendment

# City of Asheville Resolution Number 26-___

Resolution authorizing the City Manager to execute a Memorandum of Understanding (MOU) with the Housing Authority of the City of Asheville (HACA) for supplemental APD personnel to serve all HACA properties

Whereas, pursuant to North Carolina General Statute 160A-20.1, the City is authorized to enter into agreements to carry out any public purpose that the City is authorized to engage in; and

Whereas, the APD and HACA have negotiated an Agreement for the public purpose of enhancing safety, security, and community stability within public housing neighborhoods located in the City of Asheville through lawful, consistent, and transparent enforcement practices; and

Whereas, the purpose of the MOU is to establish an implementation-ready framework under which APD provides supplemental personnel serving HACA neighborhoods; and

Whereas, under the MOU, all overtime assignments must be pre-approved by designated supervisory personnel from both APD and Housing, with APD providing documentation of hours worked, personnel assigned, and activities performed in a format mutually agreed upon by both; and

Whereas, the total estimated value of this agreement, over the full term, shall not exceed $200,000.00, representing the sum of all known costs associated with services provided under this agreement, to be paid using HACA funds;

Now, Therefore, be it resolved by the City Council of the City of Asheville that:

The City Manager is hereby authorized to execute on behalf of the City of Asheville a Memorandum of Understanding (MOU) with the Housing Authority of the City of Asheville (HACA) for supplemental APD personnel to serve all HACA properties

Read, approved and adopted this the 14th day of April, 2026.

_____
Esther E. Manheimer, Mayor

_____
Brad Branham, City Attorney

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Magdalen Burleson, City Clerk

# City of Asheville Budget Amendment Ordinance Number ____

Be it Ordained by the City Council of the City of Asheville.

That Section 1 of the City of Asheville Annual Operating Budget Ordinance be amended to provide an appropriation of $33,000.00 to accept payment from the Housing Authority of the City of Asheville for services rendered as follows:

General Fund

Revenues:

| Item | Amount |
|---|---|
| Other Local Participation - HACA | $33,000.00 |

Expenditures:

| Item | Amount |
|---|---|
| Police Department Overtime | $33,000.00 |

That this ordinance shall be in full force and effect upon the date of final passage.

Read, approved and adopted this 14th day of April, 2026..

_____
Esther E. Manheimer, Mayor

_____
Brad Branham, City Attorney

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Magdalen Burleson, City Clerk