City Council Agenda Item Request

Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** March 30, 2026

2. **Primary contact person and Department requesting agenda item:** Nicole Peterson, Public Works Stormwater Division; Derek Wainscott, Public Works Stormwater Division

3. **Requested Council meeting date:** April 28, 2026

4. **Subject:** Helene Recovery: Stormwater Repairs Professional Services **Project B**

5. **Action Requested:** Adoption of a resolution authorizing the City Manager to enter into a contract with Bolton & Menk, Inc., in the amount of **$1,051,020** for design and engineering services for one of three City-wide recovery projects to repair or replace damaged stormwater infrastructure; and further authorizing the City Manager to execute any change orders that may arise during the project up to the 15% contingency amount of **$157,653**; and approval of a budget amendment of **$1,208,673** to add federal and state funds to the Stormwater Capital Projects Fund.

6. **Note if time sensitive, and why:** Yes, FHWA and FEMA requirements have impending delivery schedule deadlines.

7. **Potential fiscal impact(s) - if known by staff at time of request:** This project is expected to be reimbursed by the Federal Emergency Management Agency - Public Assistance (FEMA-PA) program and by Federal Emergency Management Agency - Hazard Mitigation Assistance (FEMA-HMA). Should recommendations from the consultant include additional scope of work that is non-Helene stormwater improvements, the Stormwater Fund will be used to provide the necessary funding.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - The Selection process was a qualifications-based selection process.
    - 9 MWBE vendors were notified of the City of Asheville professional services opportunity.
    - **Bolton & Menk** was selected by staff as the best qualified firm to deliver the requested services for Stormwater Recovery **Project B**.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

10. **Identify key issues:**
    - The City of Asheville has a need to hire qualified engineering professionals to help the City rebuild its infrastructure after catastrophic damage from Tropical Storm Helene.
    - There are roughly fifty (50) locations in the City-wide Stormwater Repairs Helene Recovery Project where standalone stormwater infrastructure was damaged from the storm, including pipes, catch basins, junction boxes, head/end walls, inlets, and outlets.
    - In an effort to accelerate the project schedule, the standalone locations were separated into three design projects.
    - The sites were primarily grouped geographically and by work type (e.g. stormwater control measures).

- On December 19, 2025, staff posted a Request for Qualifications (298-FY26-PW-RFQ-Stormwater Repairs - Helene Recovery Project) for the services to design stormwater repairs.
- The qualifications were due January 29, 2026. Fifteen submissions were received and evaluated for each of the three projects by a four-member selection committee from the Public Works and Parks and Recreation departments.
- This is **one of three contracts** (**Project B**) to repair stormwater infrastructure damages from Tropical Storm Helene. **Project B** includes locations primarily in the east area of Asheville.
- The scope of design and engineering services encompasses:
  - Analysis of the stormwater system, including, but not limited to, pipe sizing and potential end treatments.
  - Repair or replacement of any related embankment, subgrade, roadway pavement, curb and gutter, concrete sidewalk, handrails, and armoring or energy dissipation.
  - Recommendations on mitigation work and opportunities for resiliency.
  - Preparation of all necessary regulatory and environmental compliance documentation.
  - Final construction documents ready for bid advertising.
- City funds may be required to cover the costs for one of the contract sites (specifically SW-053), as it does not qualify for FEMA PA funding.
- The Federal Emergency Management Agency (FEMA) proposed Schedule:
  Design and Permitting: May 2026 - February 2027
  Construction Bid: March 2027