City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** December 12, 2025

2. **Primary contact person and Department requesting agenda item:** Holly Barham and Will Rumley.

3. **Requested Council meeting date:** January 13, 2026

4. **Subject:** Cityworks Amendment.

5. **Action Requested:** Adoption of a resolution authorizing the City Manager to amend a contract with Azteca Systems, LLC to continue hosting the Cityworks enterprise asset management system software license, maintenance, and support.

6. **Note if time sensitive, and why:**

7. **Potential fiscal impact(s) - if known by staff at time of request**: Funding for this contract is available in the Water Resources, Public Works, and Parks & Recreation departmental operating budgets. Fiscal Year 2026 Cityworks licensing totaling $116,233.50.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
No outreach was required as this is amending an existing contract. The City of Asheville conducted a competitive procurement process for an asset management software system for both Public Works and Water in 2016 and 2017. The asset management system is designed to be used with any other city departments as needed. There are a limited number of vendors providing enterprise asset management software, and after reviewing all available options, Cityworks (Azteca) was selected as the best overall value for the City of Asheville.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board**: N/A

10. **Identify key issues:**
    - The Cityworks software provides a platform for Water Resources, Public Works, and Parks & Recreation asset management, work orders, inventory management, and reporting.
    - Cityworks was first selected as a vendor through a competitive selection process in 2016 and is highly integrated with the City's geographic information system (GIS) program and includes all major physical assets maintained by Water Resources, Public Works, and Parks & Recreation (water mains, valves, hydrants, streets, signs, picnic shelters, etc.)
    - This software is also utilized to track the use and costs of assets through the preventative maintenance of assets.
    - Amending the current contract will provide a fully hosted product (software as a service) for an additional year. This allows for better security, data backup, and disaster recovery.