City of Asheville Staff Report

City Council Meeting Date: June 23, 2026

Staff Resources: Tony McDowell, Finance Director; Amy Patterson, Purchasing Manager; Sarah Armstrong, Contract Administrator

Action Requested: Adoption of a resolution authorizing the City Manager to amend a contract with Herc Rentals Inc for rental equipment utilized by various departments.

Background:

- A request for proposals was advertised in April 2024 for Rental Equipment Services.
- A contract (92500003) was executed in July 2024 with Herc Rentals Inc
- This contract is utilized by multiple departments to rent equipment needed for various tasks and projects.
- The original $85,000 not-to-exceed limit has nearly been reached, partially due to additional needs after Tropical Storm Helene, and therefore needs to be increased to $170,000 for the final year of this contract.
- The City's Procurement, Purchasing and Contracting Policy requires Council approval for General Service Contracts valued at $90,000 or greater.

Vendor Outreach:

- At the time this contract was initially advertised, Staff performed outreach to minority and women owned businesses through solicitation processes which include posting on the State's Electronic Vendor Portal (eVP) and requiring prime contractors to reach out to Minority & Women-Owned Business Enterprise (MWBE) service providers for any subcontracted services.
- No MWBE firms submitted bids with this prime contractor and all work will be self performed by the prime contractor.

Council Vision 2036 Focus Area(s):

- Fiscally Resilient City

Council Priority Recovery Area(s):

- Infrastructure & Environment

Committee(s):

- None

Fiscal Impact:

- The fiscal impact will vary depending upon utilization, but will not exceed the contract limit of $170,000.

- Each rental will be paid for by the user department from their operating budget.

Suggested Motion:

- Move to adopt a resolution authorizing the City Manager to execute a Contract Amendment with Herc Rentals Inc to increase the not to exceed amount from $85,000 to $170,000 for rental equipment to be utilized by various departments.

Attachment(s):

- Resolution

City of Asheville Resolution Number 26-___

Resolution authorizing the City Manager to amend the existing contract between the City of Asheville and Herc Rentals Inc

Whereas, the City of Asheville has authority pursuant to Article 3 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

Whereas, the City entered into a contract with Herc Rentals Inc on July 15, 2024 with a not-to-exceed limit of $85,000; and

Whereas, this contract is utilized by multiple departments and the total usage has nearly reached the not-to-exceed limit; and

Whereas, pursuant to the City's Procurement, Purchasing and Contracting policy, general service contracts valued at $90,000 or more require City Council approval; and

Whereas, the amendment to this contract is intended to ensure continuous operations; and

Whereas, to authorize the amendment to increase the contract value, City Council approval is needed; and

Whereas, this is not an encumbered contract and the current available budget from the requesting department will be utilized respectively;

Now, Therefore, be it resolved by the City Council of the City of Asheville that:
The City Manager is authorized to execute a contract amendment with Herc Rentals Inc to add an additional $85,000 to this contract, bringing the total not-to-exceed amount to $170,000.

Read, approved and adopted this 23rd day of June, 2026.

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Esther E. Manheimer, Mayor

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Brad Branham, City Attorney

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Magdalen Burleson, City Clerk